**BANNOCKBURN HOMEOWNERS ASSOCIATION**

**P. O. BOX 211, FRANKTOWN, CO 80116**

### July, 2014 Meeting Minutes

**Date: July 9, 2014**

**Location: Franktown Fire Station**

**Board Attendees: Kaye Wilcox, Mark Huston, Barbara Sears**

**Meeting called to order 7:04 PM**

**First Order of Business-Greetings and quorum determination**

* Quorum was obtained with three board members present.

## **Second Order of Business-Secretary’s report**

* June meeting minutes reviewed and approved.

**Third Order of Business-Treasurer’s Report**

* Reviewed current balance, income, expenses and outstanding dues through June 30, 2014
* Assessment lien notices to be sent to residents with unpaid BHA dues of $150 or more by end of month.
* Approved payment of attorney fee in amount of $270 for consultation (RE: property liens and collection policy)
* Treasurer’s report accepted by board.

**Fourth Order of Business- Environmental**

* Reviewed and tallied yea/nay responses to Leah Ames two variance requests. Variance request #1 is for 50’ setback for garage construction. Variance #2 is for new barn construction material (29 gauge steel). Total of twenty-two responses. Yea/Nay votes are as follows:
  + Variance #1: 3 objections, 19 approvals
  + Variance #2: 7 objections, 15 approvals
* Discussed Assessment Lien Notice templates provided by attorney. Also reviewed attorney’s answers to questions posed by board relating to lien notification. Collection policy for unpaid dues to be posted on HOA website, Nextdoor, and July newsletter.
* Round table discussion with water management expert (TBD) postponed until future notice.

**Fifth Order of Business-Social**

* Newsletter reviewed and approved. The July issue will be mailed by end of this month.
* Annual Picnic to be held August 16, Saturday afternoon, starting at 2 pm. Franktown Fire Department confirms their attendance and participation. Discussed provisions, menu, and set-up detail. Invitation to residents will be communicated in the July newsletter and Nextdoor social media. Barb Sears will request volunteers for set-up detail via Nextdoor.

# Sixth Order of Business – Other Business

* Meeting with Meg Halford, District Forester, to discuss fire mitigation grants confirmed for August 13, 6 pm, Franktown fire department.
* Reviewed research conducted by Kaye Wilcox into services for document storage with secure back-up. Resolved to sign up with Box.com, a no-charge service.

**Seventh Order of Business – Adjournment**

* Meeting adjourned at 8:14 PM

Minutes submitted 7/11/14 by Barbara Sears, Secretary