**BANNOCKBURN HOMEOWNERS ASSOCIATION**

**P. O. BOX 211, FRANKTOWN, CO 80116**

### SEPTEMBER 2012 MEETING MINUTES

**Date: September 19, 2012**

**Location: Maier’s residence**

**Board Attendees: JT Patterson, Steve Nickerson, Tammy Edwards, Amy Maier, Mark Huston**

**Meeting called to order 7:08**

**First Order of Business-Greetings and quorum determination**

* Quorum was obtained with 5 board members present.

## **Second Order of Business-Secretary’s report**

* Secretary was not in attendance, so there was no report.

**Third Order of Business-Treasurer’s Report**

* $50 in dues collected from two sales, plus $25 collected from outstanding dues
* Expenses of $916
* Net loss of ($840) for August, YTD net income of $898
* Treasurer brought up three homeowners that owed dues far beyond the limit in which the Standard Operating Procedures (SOP) dictate that liens should be placed on their homes. Upon re-reading the SOP, the board noted that while it could be understood, it would be beneficial to re-write the procedures more clearly. The board concluded that liens should be placed on the three homeowners’ homes mentioned above, knowing that this would require a fee to the HOA.
* Treasurer’s report was voted on and accepted by board

**Fourth Order of Business- Environmental**

* One letter was submitted Donald & Cecilia White, providing the specifications for reroofing of their home. These specifications were within the HOA regulations. There was a motion to accept the specifications to improve the project, it was seconded, and approved.

**Fifth Order of Business-Social**

* Discussed the August 2012 picnic and noted the reduced attendance. More discussion on ways to draw more homeowners will occur next year leading up to the 2013 picnic.
* Discussed the details for the annual homeowners’ meeting in October 2012.
* Discussed the details for the annual Halloween hayride on October 27, 2012. The issue was raised regarding he need for hay bales and drivers, and the need to solicit volunteers to distribute candy in the next newsletter.

**Sixth Order of Business-Newsletter/Website**

* Third quarter newsletter draft was discussed and approved for distribution.
* A discussion was held regarding the ability of the website to be a tool for the voluntary collection of directory information for the community’s use. Steve Nickerson will look into this matter.

# Seventh Order of Business – New Business

* The need to solicit volunteers for open board member positions was stressed. Amy Maier will be moving from Social Chair to Member at Large. J.T. Patterson will fill the void as Social Chair.

# Eighth Order of Business – Covenants

* The Board discussed the status of updating the old covenants with the newly approved covenants. A draft of the new covenants will be sent to Steve Nickerson for placement on the website. A final version is waiting the attorney’s approval.

# Ninth Order of Business – Adjournment

* Meeting adjourned at 8:25PM

Minutes submitted 9-30-2012

Mark Huston

Treasurer