**BANNOCKBURN HOMEOWNERS ASSOCIATION**

**P. O. BOX 211, FRANKTOWN, CO 80116**

### DECEMBER, 2013 MEETING MINUTES

**Date: December 11, 2013**

**Location: Franktown Fire Station**

**Board Attendees: Kaye Wilcox, Amy Maier, Lois Huston, Steve Nickerson, Barbara Sears**

**Meeting called to order 6:06 PM**

**First Order of Business-Greetings and quorum determination**

* Quorum was obtained with four board members present. Lois attending in Mark’s absence

## **Second Order of Business-Secretary’s report**

* November meeting minutes distributed and accepted.

**Third Order of Business-Treasurer’s Report**

* Treasurer’s report distributed & presented by Lois Huston
* Current balance, income, expenses and outstanding dues thru Nov 30, 2013 reviewed
* Resident data base has been updated and distributed to board.
* Treasurer’s report accepted by board

**Fourth Order of Business- Environmental**

* Continued investigation into covenant violation (goats, rooster, and chickens) at 2305 Meadowgreen Circle, lot 179. FedEx letter w/ covenants and violation notice received by current tenants who notified the property manager contracted by Spencer Trust. BHA board is also communicating w/ property manager. Possible outcomes for engaging legal counsel discussed.
* Lee White’s request for new roof approved

**Fifth Order of Business-Social**

* Request to replenish supply of welcome baskets submitted and approved.
* Holiday decorations for Bannockburn entrance discussed. Will research cost of.
* Steps for organizing a Neighborhood Watch program to be presented by Douglas County Sheriff Department on Dec. 11 at Franktown Fire Station.

# Sixth Order of Business – Other Business

* Recommendations for new SOP’s relating to HOA debt collection discussed
* Clarification of SOP for variance mailing discussed

# Seventh Order of Business – Adjournment

* Meeting adjourned at 6:51 PM

Minutes submitted 12/17/13

Barbara Sears, Secretary