BANNOCKBURN HOMEOWNERS ASSOCIATION

P.O. BOX 211 FRANKTOWN, CO 80116

**August 2020 BOARD MEETING MINUTES**

Date: August 12, 2020

Location: Meeting held via Zoom

Board Attendees: Jack Shuler, Mike Bertsch, Ilana Don, Michelle Rozeboom, Renee Grimes,Tammy Edwards, James Rogers

A Quorum was present

Meeting was called to order by Jack Shuler at 7:01 pm

**Reports:**

**Secretary’s Report** for June was reviewed, a spelling error noted for correction. Moved to approve by Jim Rogers. Motion carried.

**Treasurer’s Report** for June was unable for review due to computer difficulty. Late fees for unpaid dues were discussed; interest rate and assessment policy as set forth in the Covenants will reviewed. There will be continued follow-up for three residents that continue to be overdue. There are currently two liens that need to be renewed and one new lien to file. Jack will re-draft the Lien Letter using recommendations acquired from Aaron Goodlock. Additionally, a determination is to be made regarding the proper time frame in relation to total dollar amount accrued in arrears before an account is sent to collections and/or a lien is filed.

Additional voluntary dues contributions came from 83 residents and accounted for an additional $3315 in revenue. Contributions ranged from $5 to $200, with 28 residents contributing an extra $50 or more.

Approval tabled until the treasurers report can be accessed.

**Social Committee Chairman** Renee Grimes reported there are three new neighbors in Bannockburn who will receive welcome letters. The Library is nearly ready and will be up and running shortly. The Annual Fall picnic is cancelled due to COVID-19.

The Hayride will go on as scheduled using out-door COVID-19 protocols; riding on flatbed trailers as usual, spacing, use of masks, hand sanitizers, etc. Watch for details to come in the Newsletter, Nextdoor Bannockburn, and Facebook.

An Outdoor Party is planned for September or October; the date and place TBD.

The Newsletter will go out shortly. A separate mailing will be sent announcing the details of the annual meeting as stipulated in the Covenants. The Link for a virtual meeting will be sent via email and USPS, will be posted on the Bannockburn website, Nextdoor Bannockburn, and on Facebook.

**Environmental Report** It has been brought to the board’s attention that 2358 Meadowgreen has de-vegetated more area than permitted by county ordinance, 1 ¼ acres per 5-acre area, as well as having a rooster and ducks, which are prohibited per Bannockburn Covenants. The county has been notified. Mike will assess and record the violations and send a letter to the residents.

**Document Committee** chairperson Kaye Wilcox sent an update to the Board Friday August 7, 2020 stating that the committee is very close to reaching a final draft of the Covenant updates before Board comments and forwarding to the Attorney for review with a target completion date after their next meeting near the end of August.

**Old Business**

Storage of data is tabled until next month with consideration for establishing a subcommittee of experts to explore viable avenues and solutions that will meet and best serve the needs and interests of the Bannockburn community.

The email and phone number database master list will be kept and maintained by the Bannockburn HOA Treasurer and will be provided as needed for emailing.

Jim Rogers volunteered to obtain missing email addresses for the database.

The motorcycle/ATV track has been resolved.

**New Business**

Our treasurer, Ilana, will file the required 2019 Tax forms.

The Annual Bannockburn HOA meeting will be conducted virtually. Jack drafted a proposed 2021 budget to be provided to the Board for comment, which will be finalized and agreed upon in September in preparation for the annual meeting October 17th.

A draft agenda will be completed by next meeting.

Meeting Adjourned 9:15 pm