BANNOCKBURN HOMEOWNERS ASSOCIATION

P.O. BOX 211 FRANKTOWN, CO 80116

**October 2020 BOARD MEETING MINUTES**

Date: October 14, 2020

Location: Meeting held via Zoom

Board Attendees: Jack Shuler, Mike Bertsch, Michelle Rozeboom, Renee Grimes,

Tammy Edwards, James Rogers

A Quorum was present

Resident Attendee: Christina D’Lallo

Meeting was called to order buy Jack Shuler at 7:05 pm

**Reports:**

**Secretary’s Report** September minutes were reviewed. Moved by Mike to approve. Motion carried.

**Treasurer’s Report** Treasurer not present.

**Social Committee Chairman** Renee Grimes reported that the new Community Library Box at 2266 Frontier Lane is now open, as well as one at 1290 Deerpath Rd. New Residents letters have been sent to new residents. The Hayride is ready to go for the Saturday October 31st 11:00 am meeting at the open space. The Liability waiver, COVID-19 protocols/precautions are typed, and sanitizer, masks and gloves will be provided. Information and sign-up to hand out candy will be posted on Nextdoor Bannockburn and our A-Frame signs at each Bannockburn entrance. The Christmas Decorating Contest promotion will begin 2 weeks before black Friday.

**Environmental Committee Chairman** There is currently no new activity to report regarding the Sundown development adjacent to Bannockburn. A large pile of carpet material is visible on the property at 9212 Tanglewood Rd and in need of removal.

**Old Business** Determining the appropriate time to file a Lien for delinquent dues was discussed. The cost to prepare for recording an assessment lien for attorneys to take over the lien and collection is $170. There are currently 3 liens totaling a cost output of $510 in order to collect approximately $1700. Moved by Mike to approve initiating the Lien process through Orten Cavanaugh and Holmes LLC. Motion carried. Jack will send letters to 4 residents regarding delinquent dues and assessed late fees.

Mike and Jim presented options for data storage. Office 365 is being reviewed by the board as it provides all the needed functionality to securely store data, documentation, disseminate communication, conduct meetings, comply with CCIOA document storage and retention, etc. without the need for additional components.

A request received from Aging and Senior Care Resources for Communities in Colorado to include their information as a resident resource on the Bannockburn website is under review.

A variance request for a 50x60 26-gauge steel barn and request for approval for a pool at 1885 Deerpath Trail were reviewed. Moved by Mike to approve. Motion carried; the variance was approved by the board. The resident has paid the $250 variance fee. Variance requests will be prepared and mailed to residents requesting their consideration and vote; results will be announced at November meeting.

The board prepared and reviewed the process for the Annual Meeting.

Meeting Adjourned 8:54 pm