**Date**: 13 September2023

**Location**: Franktown Fire Station

**Board Attendees**: Jack Shuler, Jeremy Root, John Edwards, Glenn Mann, Renee Grimes, Kurt Leyendecker

**Not Present:**

**Other Attendees**: Lee White

A Board Quorum was present

Meeting called to order by Jack at 7:00 PM

**Standing Reports**:

**Secretary Meeting Minutes** – August minutes were reviewed by board members, a motion unanimously carried to approve the minutes as amended.

**Treasurers Report** – John delivered the Treasures report. After review, a motion unanimously was carried to approve the treasurers report.

* A motion to approve the Orten (Legal team) bill was carried unanimously for $248.50.
* QuickBooks hosted solution is working, with some user experience changes

2024 budget was reviewed and approved to deliver to the residents Budget review, approval or rejection will take place at the Annual meeting on October 21.

**Social Committee** –

* The annual Bannockburn BBQ was a hit – about 50 people attended.
* The next events
	+ 10/28 Halloween Hayride
	+ TBD – Christmas Party hosted at a residence home.

**Environmental Report** – Jeremy delivered the Environmental Committee report

* The following residents requests were all approved
	+ Navarro – Lot 102 – Roof
	+ Rosetta – Lot 021 – Siding
	+ Edler – Lot 081 – Roof
	+ Chenoweth – Lot 088 – Roof
	+ Monk – Holden Circle – Roof
	+ Barry – Lot 058 – Roof
	+ Sowada – Lot 174 – Paint
	+ Graham – Lot 049 – Frontier Ln – Roof
	+ Meighan – Paint
	+ Klem – Lot 049 – Roof
	+ Grimes – Roof
* The following resident projects were approved through the “Written Action without a meeting” Process.
	+ Boyle – Lot 036 – Roof
	+ Miller – Lot 131 – Roof
	+ Atkinson – Lot 012 – Roof
	+ Shea – Lot 048 – Roof
	+ Rosetta – Lot 021 – Roof
	+ Barry – Lot 058 – Roof
	+ Goetz – Lot 001 – Roof
	+ Majestic – Lot 127 – Roof
	+ Brown – Lot 129 – Roof
	+ Price – Lot 113 – Roof
	+ Shields – Lot 111 – Roof
	+ Cooper – Lot 150 – Roof

**Documents Review Report** – Glenn delivered the documents committee report. His major roadblock is Office 365 access. Nathan to reach out and fix Glenn’s access & use issues.

**Old Business:**

* Moran response finalization – through discussion it was determined that no letter or response is necessary as the Boards position was documented in the June 2023 minutes.
* Decisions without a meeting procedure – we identified communication gaps that are preventing this process from occurring smoothly. Next steps were determined (Nathan to follow up on IT issues).
* Annual Meeting notification approval carried unanimously. The following documents to be in that mailing:
	+ Notification of meeting and invite
	+ Agenda for that meeting
	+ Annual Budget presentation for 2024
* Shrub removal on 86 and Deerpath at entrance – Tabled
* Slow Down signs on certain main streets – Tabled, this is “In Committee” with Douglas County

**New Business:**

* Appointment of Nominating Committee
	+ Cynthia Goetz
	+ Steve Shkilevich
	+ Mike Bertsch
	+ Ilana Don
	+ Renee Grimes
* Termed out Members of the BOD
	+ Kurt Leyendecker – completes his term October 21 Annual meeting and will not seek new term
	+ Jack Shuler – opted in for a new term
	+ John Edwards – opted in for a new term
	+ Nathan Toland – opted in for a new term
* A motion unanimously carried to allow the nomination committee to send email communications to solicit interest in BOD positions should they choose.
* County Recording Documents – our latest covenants are not on file with the county. Jack plans to file those with the Douglas County Clerk and Recorder

**9:41 PM Adjourn**