**Date**: 8th November 2023

**Location**: Franktown Fire Station

**Board Attendees**: Jack Shuler, Jeremy Root, John Edwards, Glenn Mann, Michelle Rozeboom

**Other Attendees**:

A Board Quorum was present.

Meeting called to order by Jack at 7:02 PM

**Secretary’s Report**

* Meeting Minutes from October BOD Meeting – October minutes approved.
  + John Edwards to post August, September, October and Annual Meeting Minutes to website.
* Meeting Minutes from Annual Meeting -
  + Notes:
  + Legal status of the HOA? - Colorado Non-Profit, NOT a 503C Non-Profit – Jack to send Malcolm this answer since he asked
  + Can Douglas County maintain the medians? - People have seen that this has happened
  + Can the open space be maintained? - It looks like it has been cut, not sure who did it – Jack to check on this
  + Can we have an electronic payment option? - John to check with Lois H. to see if getting a 1099 for the HOA would impact our taxes
  + Can we move savings account to an account that earns interest? - John to check with Lois H. to see if this would have tax ramifications
  + Can horses be professionally boarded in Bannockburn? - The board to check covenants and bylaws to see if this can be allowed
  + Concern about the dump trucks driving around neighborhood. - Jack has been in touch with Douglas County and asked them to slow down. Jack to check on what is used on the roads for dust suppressant.
  + Would it be possible to have online or call-in option for Board Meetings? - We do not currently have the facilities to do this
* Meeting Minutes from Annual Meeting – Approved

**Treasurers Report** – John delivered the Treasures report and 2024 Budget.

* Treasurers Report Delivered and Approved
* John to check into suggestions from Annual Meeting
  + Electronic payment, high interest rate account
* John to prepare to send next round of letters to outstanding residents.
* Bill for Orten: $106.50 - Approved
* Expenses for Annual meeting: $45.66 approved to be reimbursed to Jack

**Social Committee** – covered the upcoming events.

* Sat Dec 2nd Ugly Sweater + Chili Cook off at Michelle Rozeboom’s House - postponed.

**Environmental Report** – Jeremy delivered the Environmental Committee report.

* James Rogers – 2207 Meadow Green Cir – Roof – Owens Corning Duration Flex Shingles – Meets Covenant Requirements – Approved
* Bryan Kennedy – 10815 Holden Cir – Roof – GAF Armorshield II Shingles – Meets Covenant Requirements – Approved
* Elaine Streeter – 1878 Deerpath Trail – Roof – IKO Nordic Class 4 Shingles – Meets Covenant Requirements – Approved

**Documents Review Report** – Reporter: still a work in progress preparing the documents for review with the Document Committee

**Old Business**

* Slow down signs for BB on certain main streets – Still in committee with Douglas County, no response from county yet

**New Business**

* Nominating committee provided additional nomination of Michelle Rozeboom
* Orten 2024 Terms of Engagement Letter – Jack to respond
* Periodic report - Jack to respond
* Annual meeting comments (see secretary’s report)
* GoDaddy Account changes – SSL Certificate needs to be renewed using Bannockburn HOA Credit Card. Account also updated to Treasurer email address.
  + Cost to renew is $199.98 - Motion to pay approved
* Board of Directors nominations for the term 10/2023 - 10/2025: Jack Shuler, John Edwards, Nathan Toland, and Kurt Leyendecker’s terms are finished. Jack, John, and Nathan are all willing to return for another term.
  + Board Position Assignments:
  + President: Jeremy Root
  + Vice President: Jack Shuler
  + Treasurer: John Edwards
  + Secretary: Nathan Toland
  + Social Director: Renee Grimes
  + Member at Large: Glenn Mann
  + Member at Large: Michelle Rozeboom
* Technology issue discussion
* Question from a resident to host a community garden on their own property
  + What is the size restriction on a garden?
    - 2,500 square feet is the limit on personal garden
  + Likely require a variance
* Need to understand expectations for regular attendance and the requirements in the covenant by-laws.

**Executive Session – none**

**9:06 PM Adjourn**