

Bannockburn Homeowners Association
Board Meeting Agenda
Franktown Fire station
February 15, 2024
7:00 pm

- Greetings and Quorum determination
- Agenda additions/changes and approval
- Reports
 - Secretary's Report/minutes approval from November Board meeting (Toland)
 - Review Ball in Court topics and discuss movement on them
 - Credit Card update for Domain and Microsoft Accounts
 - Treasurer's Report (Edwards)
 - Review/Approve Monthly Financial Statements
 - Documentation Folder
 - Contact information letter review
 - Recurring payments/Essentials version
 - GoDaddy website backup renewal
 - Lawyer bill
 - Box files from Kaye Wilcox
 - Social Committee (Grimes)
 - Upcoming events
 - Environmental Committee Report (Shuler)
 - Resident requests
 - Document Committee Report (Mann)
 - Board needs a schedule for when committee (Mann, Edwards, Wilcox, Passmore) will start working on "new draft" of Covenants. (This is a priority over Policies or other governing documents).
- Old Business
 - Slow down signs for BB certain main streets – new input from County.
 - Compliance with Federal Corporate Transparency Act information from Orten
- New Business
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- Executive Session (if applicable)
- Adjournment

Ball in Court Items:

- Jeremy to upload 2023 Environmental approvals and Variances to the share point site and also share with Jack
 - Jack to file Variances with Douglas County
- John to send Aaron Goodlock with Orten an email about collections
- Jack to remain principal contact with Orten going forward
- Jeremy and Jack to go to Wells Fargo in Parker to update primary contacts for the HOA and also investigate options for moving money into a CD account to earn higher interest for the HOA Savings
 - [Jeremy, John, and Jack went to WF on 12/28 and completed](#)
- Nathan, John, and Jack to test Zelle transactions for future payment of HOA dues
- John to investigate Quickbook options for online payments
 - [This has been tested and works](#)
- Renee to develop early 2024 newsletter for board review prior to sending out
 - 2 properties sold
 - Payment update
- Glenn to reach out to other members of the document committee and get covenant review updates going
- Jack to follow up on Douglas County notice to changes in fencing and building requirements
- Nathan to follow up on reserving the Franktown Fire Station room with Jamie Butler for future board meetings
 - Also follow up if there is WIFI access available for our use
- Need to formalize who is responsible for responding to future financial requests on properties for sale
 - Suggestion is Treasurer primary, Secretary secondary
- Jeremy to touch base with Nathan on communication cadence for future board meetings